

Hopedale Housing Authority
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Hopedale Housing Authority
MINUTES – March 9, 2023
116 Hopedale Street, Community Room

The Regular Monthly Board meeting was held on March 9, 2023 at 4 P.M. in the Rec. Hall.
Present: Jason MacDonald, Michael Colainni, Amy Burns, David Guglielmi, Karlene Alger
Absent: none
Others: Katherine E. Consigli

The Meeting Minutes from February 9, 2023 were approved by board vote, Motion made by A. Burns, seconded by, M. Colainni, all in favor. Monthly disbursement of bills paid after February 9 to March 9th. Motion made by M. Colainni to approve payment of bills, seconded by A. Burns. All voted in favor Motion made by A. Burns, seconded by K. Alger to approve the fee accountant report for the Balance Statement for January. All voted in favor

Public Comments: None

Vacancy/wait list was discussed, we have 3 vacant units.

New Business:

DHCD approved budgets for FYE: 9/30/2022 and FYE: 9/30/2023.

Cintas replaced the faulty heat detectors in the Dennett units.

Bids were open on Feb. 24 for the ramp at the community building and the drywells for Dennett run off the low bidder was K & G Remodeling Inc. for \$56,650.00. Motion was made by A. Burns to accept K& G bid, seconded by K. Alger. All voted in favor

Painted has completed painting building 98, 100, 102 Dennett hallways, he is working on building 104 this week should be done on Friday, March 10th, he will give me a date for building 106 the last building to be completed.

Motion by M. Colainni, to vote to write off \$2,016.00 rent due from tenant that was evicted (112-23), seconded by K. Alger. All voted in favor.

RCAT is working on building 118 roof replacement, project #138048, getting roof samples for asbestos.

On March 9th I spoke with the property owners (Gurtin property) he is will to sell about 50 ft. of the back yard, this area has a lot of trees and brush also has a big drop in the back, told him to give me a price and check with the town to see if he can sub-divide the property line.

Still working on tenants rent recertifications.

On March 1 and 13th completed training on CIP and CAB HUB required by DHCD.

Tenant in building 118, attorney sent an email on March 8, which I forwarded to Attorney Sarah O’Leary, at DHCD, this tenant claimed he slipped and fell on snow 3 years ago.

On Thursday, March 16, Lisa Fallon will be doing our annual Audit, I have been sending her the information needed.

Still trying to hire a maintenance person.

Will be working on our annual plan with Beth and RCAT next.

Next meeting ARPA Contract for Financial Assistance (CFA) 4001 will need to be signed by the Chairman.

Next meeting will be April 13, 2023 at 4 P.M.

Motion made by D. Guglielmi and seconded by M. Colainni to adjourn
Meeting adjourned at 4:52 P.M.

Respectfully submitting

Approved

Katherine E. Consigli
Executive Director